

Job Description & Specification

Grade & Designation	Neuro Technician
Department	Operations
Key Relationship	Functional Heads, Doctors and other internal department
Reporting to	Center Manager
Job Purpose	This position main Role & Responsibility is to operate Cardiology Department and conduct tests related to TMT, ECG, Holter, PFT and ECHO and maintenance of their respective Department.
Main Responsibility	<p>Responsibility at various levels within the department is as follows :</p> <ul style="list-style-type: none"> • Fastest TAT possible for every patient. • Reporting TAT (Within 2 hours) • Maintain Suraksha Quality in tests and procedures. • Maintain Suraksha Standard of service. Preparing the patient for Test/ Explaining the procedure in brief • Ensure Departmental housekeeping and maintenance as per Suraksha Standards. • Ensure readiness of the department for tests. • Receiving of inventory in the system and being responsible for it. • Adherence to SOP • Emergency Situation handling.
Competencies	Subject Knowledge and minimum 3 years Experience, Efficiency, Presentable, Good communication skills, helpfulness, Meticulous and Responsibility.